

**Oak Forest Water Supply Corporation
Regular Meeting
3740 Ranch Road 967
November 5, 2013**

MEETING MINUTES

The meeting was called to order at 7:06 PM

Board members present – Phil Suitt, Nancy Ellsworth, Bryan LaRue, Dave Cowan, Russell Taylor and Rick Patty

To Approve

- 1) Cowan emailed the minutes for meetings held on September 3 and October 1, 2013. After a brief review of the minutes, Russell motioned to accept the minutes pending a change of the Old Business title in the September minutes. Phil second the motion and it passed unanimously.
- 2) Russell emailed the September Treasurers Report to the group. During the meeting Phil pointed out that the report was missing the CRG loan payment. Russell will fix.

Opening Discussion

- 1) Water from Hays City - \$56.42
- 2) Utility Cost – \$336.55
- 3) Loan Payments – CRG Loan #1 was \$2,210.62, Loan #2 was \$516.06,
- 4) BSEACD Charges - None
- 5) TCEQ Charges - None
- 6) Professional Services – \$5,211.90 for PGMS during August and September
- 7) Other – \$88.00 reimbursement for deed recordings for two sanitary easements
- 8) Profit – not known during the meeting because of the CRG loan amount mentioned in #2 above.

Old Business

- 1) Sanitary Easements – Phil recorded the Reed and Mendez easements with the County.
- 2) Bank draft payment option – Nancy spoke with PGMS. They will not charge us for bank draft payments, but the bank may. Nancy needs signatory authority to discuss this option with the bank.

To Discuss and Possibly Take Action On:

- 1) System Improvement- Fence and building at the well are in need of repair. Nancy will call a contractor (Ray Stevens) to discuss repairs and get price quotes.
- 2) 5-Year Plan development - Committee (Bryan, Rick and Alice) developed categories based on long term and short term needs. Rick suggested a brainstorming session for the whole group during the December meeting.
- 3) Utility Information – Drought declaration reduced to Stage II by BSEACD due to rains. No progress on being able to post the meeting minutes on the web site.
- 4) Public Comment for suggestions, proposals, or grievances - None.
- 5) Russell motioned to adjourn. Rick second and the meeting was adjourned at 8:00 PM.