

**Oak Forest Water Supply Corporation  
Regular Meeting  
3740 Ranch Road 967, Buda TX  
August 7, 2018  
Meeting Minutes**

Board of Directors Present: Dennis Carroll, Nancy Ellsworth, Randy Hunt and Art Arizpe  
Employees: Bren Locricchio

Dennis Carroll opened the meeting at 7:00 pm.

Routine Business

Secretary's Report:

The previous minutes were reviewed by Randy. Art motioned to accept with Nancy seconding and the motion passed unanimously.

Treasurer's Report:

The month end financials were reviewed by Randy. Nancy motioned to accept with Art seconding and the motion passed unanimously.

Old Business

Randy will check on timeline and process to establish a deadline for the financial audit.

New Business

Randy motioned that each household should be allowed two contact numbers for the OneCallNow notification system. Nancy seconded and the motion passed.

Power tolerances were raised earlier this year to accommodate power spikes. It was discussed whether they should be left high or lowered back down. NOTE: Bren discussed with engineer and conclusion is that power spikes can continue through the winter as well when it gets colder so there is no advantage to lowering them back down. Yes, the pump life could be shortened but the alternative is unplanned water outages when spikes occur and additional costs for electrician each time the pump is tripped.

Dennis will request information regarding duties and responsibilities of PGMS during a drought. NOTE: Bren had discussed this with them when drought notice came out. PGMS posts signs at entrances, sends out letter stating rates will increase, and adjusts rates. Unfortunately, the office staff was new this year and the rates got adjusted before the letter went out so the rate increase was revoked and delayed a month to accommodate the letter. Bren also sent out a OneCallNow notice.

Discussed how drought notices work, what agency controls it, etc. Note: Barton Springs Edwards Aquifer sends out letter to water suppliers (like us). We let PGMS know. PGMS posts signs, sends letters and adjusts rates. When it is over, Barton Springs notifies us. HOWEVER, we need to keep an eye out on Barton Springs' website as well.

The board wants information from PGMS regarding line flushing. NOTE: Bren contacted PGMS and a monthly flush schedule has been established. Tim will also send monthly reports to Bren.

Nancy/Dennis requested that a formal request to the Garza's be prepared for permission to dig up the line at corner of OF Cove and OF Drive. Note from Bren: Seems to be some confusion as there is no flush valve there. The only thing buried is a shut off valve. Bren thinks the valve is in the utilities easement but will check. For more discussion at next meeting.

Update on water meter replacement schedule was requested by board. Note: Bren and Tim at PGMS have established a change out schedule for all meters over 1M. All will be completed by year-end and then kept current going forward. PGMS will send a monthly report to Bren.

Update on water pumped/delivered was requested by board. Note: Bren will gather historical data when she returns to Texas.

Concerns were raised about red water issues. Note: Bren has made initial contact with engineer. Before tearing up water lines, we need to look into specific issues. For example red water on Oak Forest Cove (Dean and Ellsworth) and Garcia's. Send out plumbers to see if water is coming from inside lines or outside first and see if set monthly flushing helps. Will discuss further in October.

#### Adjournment

At 8:15 pm Dennis motioned that the meeting be adjourned. Art seconded and the motion carried. The next regular meeting will be October 2, 2018 at 5:00 pm.